

Ouachita Council of Governments
Regular Meeting Minutes
January 28, 2019

Members Present: Mayor James Mayo
City of Monroe
Thom Hamilton
City of West Monroe
Shane Smiley
OPPJ
Mayor Staci Mitchell
City of West Monroe
Juanita Woods
City of Monroe

Staff Present: David Creed
Executive Director
Tracy Ausberry
North Delta
Doug Mitchell
Director of Planning

A public hearing was held at 11:30 a.m. to hear comments from the public regarding the Consultant Contract Services Manual for use by Metropolitan Planning Organization. Kim Golden, Engineer with the City of Monroe made the following comment: The City's only concern noted is that the Manual reference 23 CFR 172 which specifically relates to engineering and design services and mentions nothing about planning. Then the cover letter and documents itself mentions it will only relate to planning, have no problem with that. Just want to be on record that OCOG is aware of this incontinency before approving the document. There were no other comments.

The Ouachita Council of Governments meeting was called to order by Mayor Jamie Mayo, Chairman. The meeting was held in the Council Chambers of the Monroe Government Plaza.

A roll call certified a quorum was present.

A motion was made by Juanita Woods and seconded by Mayor Mitchell to approve the minutes of the November 26, 2018 meeting. Motion carried unanimously.

Kevin Crosby presented nine (9) originals document and three (3) signature pages of the final copy of the Ouachita Parish Resiliency Strategy. A motion was made by Juanita Woods and seconded by Shane Smiley to adopt the Strategy. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Juanita Woods to recess OCOG and enter into the Transportation Policy Committee Meeting. Motion carried unanimously.

Item A-TIP Amendment:

Doug Mitchell informed the board that the amendment to the TIP, H.00822 LA 134 Improvements at US 165: adding the Utility phase at a cost of \$350,000 STPFLEX at 80/20 in FY2019; and changing the construction phase from 5 million to 2.1 million at 80/20 in FY 2019 has been advertised for public review. A motion was made by Shane Smiley and seconded by Juanita Woods to accept the TIP amendment. Motion carried unanimously.

Item B-Consultant Contract Service Manual

Doug Mitchell informed the Committee that DOTD has asked the MPO to put the Consultant Service Contract Manual in place. This document has been advertised through our Public Participation Plan Procedures, and reviewed by both the Technical Advisory Committee and the Public Hearing (1.28.2019 at 11:30am). We had one comment. The comment is how this document relates to 23 CFR 172. In the Consultant Contract Service Manual the reference is: The requirements herein apply to federally funded contracts for **engineering and design related services** for projects subject to the provisions of 23 U.S.C. 112(a) (related to construction) and are issued to ensure that a qualified consultant is obtained through an equitable qualifications-based selection procurement process, that prescribed work is properly accomplished in a timely manner, and at fair and reasonable cost. State transportation agencies (STA) (or other recipients) shall ensure that sub recipients comply with the requirements of this part and the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards rule. Federally funded contracts for services not defined as engineering and design related, or for services not in furtherance of a highway construction project or activity subject to the provisions of 23 U.S.C. 112(a), are not subject to the requirements of this part and shall be procured and administered under the requirements of the Uniform Administrative Requirements, Cost Principles and Audit Requirements For Federal Awards rule and procedures applicable to such activities. The DOTD letter dated December 18, 2018 asking all Louisiana MPO Executives for implementation of these procedures. In this letter it states "It continues to be DOTD policy that for federal and state funded activities, MPO's are not allowed to contract with consultants for any engineering design or construction related work." The Monroe MPO needs this document to be adopted in order for the MPO to meet the time frame for updating the Monroe Long Range Plan. A motion was made by Thom Hamilton and seconded by Juanita Woods to adopt the Consultant Contract Service Manual contingent upon DOTD clarification of the reference of 23 CFR 172. Motion carried unanimously.

Item C-Revised Public Participation Plan

Doug Mitchell stated the plan has been updated to include the Fast Act provision. At this time the MPO is asking for approval to advertise for public participation. A motion was made by Shane Smiley and seconded by Juanita Woods allowing advertising of the Public Participation Plan. Motion carried unanimously.

There being no other business a motion was made by Mayor Mitchell and seconded by Thom Hamilton to adjourn the Transportation Policy Committee and reconvene OCOG. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Juanita Woods to ratify the actions of the Transportation Policy Committee. Motion carried unanimously.

A motion was made by Mayor Mitchell and seconded by Thom Hamilton to accept the Budget to Actual as reported by Doug Mitchell. Motion carried unanimously

There being no other business a motion was made by Shane Smiley and seconded by Juanita Woods to adjourn. Motion carried unanimously.



OUACHITA COUNCIL OF GOVERNMENTS

Monroe

West Monroe

Ouachita Parish

3000 Kilpatrick Blvd ● MONROE, LOUISIANA 71201

OUACHITA COUNCIL OF GOVERNMENTS
MONROE GOVERNMENT PLAZA
COUNCIL CHAMBERS

JANUARY 28, 2019
12 NOON

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PRIOR MEETING MINUTES

Action Item

LONG TERM RECOVERY EXECUTIVE BOARD

TRANSPORTATION POLICY COMMITTEE

Action Item

A. TIP AMENDMENT

H.008221 LA 134 IMPROVEMENTS AT US165

Add the UTILITY phase at a cost of \$350,000 STPFLEX at 80/20 in FY2019

Construction phase is now \$2.1M (\$2.31M with 10% construction) at 80/20 in FY2019

B. Consultant Contract Service Manual

C. Introduction of the Revised Public Participation Plan

RECONVENE OCOG

RATIFY ACTIONS OF THE TRANSPORTATION COMMITTEE

BUDGET TO ACTUAL REPORT

Action Item

ADJOURNMENT

Report from the Office of Homeland Security and Emergency Preparedness

An Equal Opportunity Employer



OUACHITA COUNCIL OF GOVERNMENTS

Monroe

West Monroe

Ouachita Parish

3000 Kilpatrick Blvd ● MONROE, LOUISIANA 71201

MEMO:

TO: Members of the Ouachita Council of Governments

FROM: David Creed, Executive Director

RE: Meeting Agenda

DATE: January 8, 2019

A meeting of the Ouachita Council of Governments is scheduled for Monday, January 28, 2019, at 12:00 Noon, at the Council Chambers of the Monroe Government Plaza. A public hearing will be held at 11:30 a.m. to hear comments from the public regarding the Consultant Contract Service Manual and the Amendment to the Transportation Improvement Program Plan.

The Agenda will include:

1. Review and Approval of minutes of the November 26, 2018
2. Long Term Recovery Executive Board
3. Transportation Policy Committee
 - A. Consultant Contract Service Manual
 - B. TIP Amendment
H.008221 LA 134 Improvements at US 165
 - C. Introduction of Revised Public Participation Plan
4. Reconvene OCOG
5. Ratify Actions of the Transportation Policy Committee
6. Budget to Actual Report
7. Adjourn

Report from the Office of Homeland Security and Emergency Preparedness

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HAND-OUTS

		December Billed through 15-Jan	
	<u>Budget</u>	<u>Expended</u>	<u>%</u>
Local	35,613	17,807	50.00%
FTA	66,396	31,076	46.80%
FHWY	271,685	102,314	37.66%
Safety	<u>196,394</u>	<u>97,953</u>	49.88%
	570,088	249,150	43.70%

43.70% COMPLETE

**SIGN-IN
&
MEMBERS PRESENT**

DATE: January 28, 2019

ROLL CALL

MEMBERS	EMAIL	PRESENT	ABSENT
Mayor James Mayor	barbara.roethlisberger@ci.monroe.la.us	✓	
Mayor Staci Mitchell	smitchell@westmonroe.la.gov	✓	
Mr. Thom Hamilton	thomhamiltonemail@gmail.com	✓	
Mr. Scotty Robinson	srobinson@oppj.org		✓
Mr. Shane Smiley	ssmiley@oppj.org	✓	
Ms. Juanita Woods	juanita.woods@ci.monroe.la.us	✓	

PUBLIC HEARING/OCOG MEETING
MONROE CITY COUNCIL CHAMBERS

January 28, 2019
12:00 NOON

PLEASE SIGN IN:
(Print Please)

NAME	AGENCY REPRESENTING
David Creed	North Delta / OCOG
Karen Crosby	Lazenby / OPPS
Suzanne Mitchell	NELA Highway Safety / North Delta
Carlynn Verret	North Delta / OCOG
Brad Cammack	Ourchita Police Jury
Ally Tarver	SIC / Dept of Justice
Taylor Richard	Acadian
Justin Nowlin	Acadian
Robbie George	City of West Monroe

ADVERTISING

1/2/11

Publisher of

The News-Star
www.thenewsstar.com

MONROE, LOUISIANA
PROOF OF PUBLICATION

OUACHITA COUNCIL OF GOVERNMENT
3000 KILPATRICK BLVD
MONROE, LA 71201

Account No.: SHR-304416

Ad No.: 0003332372

Ad Total: \$27.29

PO #: mtg 1/28

The hereto attached advertisement was published in The News Star. A daily newspaper of general circulation. Published in Monroe, Louisiana. Parish of Ouachita in the issues of :

January 11, 2019



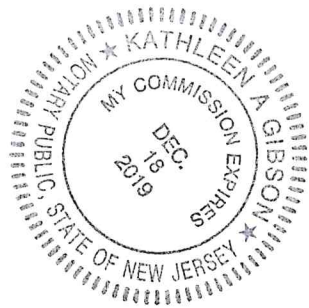
Subscribed and sworn to before me by

The person whose signature appears above in Monroe, LA on this

This 11 day of January, 2019 AD



Notary Public



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 - A. Consultant Contract Service Manual
 - B. TIP Amendment H.008221 LA 134 Improvements at US 165
 - C. Introduction of Revised Public Participation Plan
4. Reconvene OCOG
5. Ratify Actions of the Transportation Policy Committee
6. Budget to Actual Report
7. Adjourn

Report from the Office of Homeland Security and Emergency Preparedness

An Equal Opportunity Employer

Monroe, LA
January 11, 2019
3332372

CONFIRMATION



411 North 4th Street
Monroe, LA 71201

OUACHITA COUNCIL OF GOVERNMENT
3000 KILPATRICK BLVD
MONROE LA 71201-

PO# mtg 1/28

<u>Account</u>	<u>AD#</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
SHR-304416	0003332372	\$27.69	\$0.00	\$27.69	Invoice	\$0.00	\$27.69

Sales Rep: knaysmi

Order Taker: knaysmi

Order Created 01/09/2019

<u>Product</u>	<u># Ins</u>	<u>Start Date</u>	<u>End Date</u>
SHR-MON-News Star	1	01/11/2019	01/11/2019
SHR-MON-News Star Online	1	01/11/2019	01/11/2019

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 01/09/2019

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