

Ouachita Council of Governments  
Regular Meeting Minutes  
September 23, 2024

Members Present:	Mayor Staci Mitchell City of West Monroe	Thom Hamilton City of West Monroe
	Rodney McFarland Monroe City Council	Shane Smiley Ouachita Parish Police Jury
	Toni Bacon Ouachita Parish Police Jury	
Staff Present:	Doug Mitchell Executive Director	Shelby Rybicki Planner II
	Jeff Maxwell CPA	Susan Mitchell Regional Safety Coord.

A public hearing was held September 23, 2024, at the Council Chambers of the Monroe Government Plaza at 11:30 a.m. to hear comments from the public regarding the Monroe Transit System (MTS) Revised Financial Plan introduced at the previous August 26, 2024, OCOG meeting. There were no comments.

The Ouachita Council of Governments meeting was called to order by Staci Mitchell. The meeting was held in the Council Chambers of the Monroe Government Plaza.

A roll call certified a quorum was present.

A motion was made by Shane Smiley and seconded by Rodney McFarland to approve the August 26, 2024, minutes. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Toni Bacon to recess OCOG and enter into the Transportation Policy Committee. Motion carried unanimously.

**Transportation Policy Committee**

A motion was made by Shane Smiley and seconded by Toni Bacon to approve the *MTS Revised Financial Plan TIP Amendment* for adoption. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Toni Bacon to adjourn the Transportation Policy Committee and reconvene OCOG. Motion carried unanimously.

A motion was made by Thom Hamilton and seconded by Rodney McFarland to ratify the actions of the Transportation Policy Committee. Motion carried unanimously.

A motion was made by Toni Bacon and seconded by Shane Smiley to accept the Budget to Actual Report as presented by Jeff Maxwell. Motion carried unanimously.

Susan Gentry presented the NELA Destination Zero Deaths Highway Safety Report. In her presentation, she highlighted her participation in several recent conferences and events, including National Seat Check Saturday, the Child Passenger Safety CEU Conference, the Impaired Driving and Traffic Safety

Conference, and Operation Lifesaver Rail Safety Day. She also provided the total number of fatal crashes recorded in Northeast Louisiana for the current year.

Mayor Staci Mitchell informed OCOG that the USDOT Safe Streets and Roads for All Implementation Grant application was denied. A meeting will be scheduled to discuss improvements to the application before the next grant cycle opens.

**Ambulance Advisory Board**

No report.

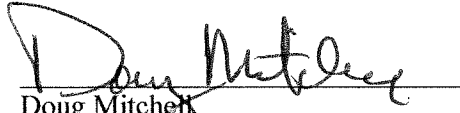
**Long-Term Recovery Board**


No report.

**Northeast Delta Human Services Board**

No report.

There being no other business a motion was made by Thom Hamilton and seconded by Toni Bacon to adjourn. Motion carried unanimously.

  
\_\_\_\_\_  
Doug Mitchell  
Executive Director, OCOG

  
\_\_\_\_\_  
Date



# OUACHITA COUNCIL OF GOVERNMENTS

Monroe

West Monroe

Ouachita Parish

3000 KILPATRICK BLVD • MONROE, LOUISIANA 71201

OUACHITA COUNCIL OF GOVERNMENTS  
MONROE GOVERNMENT PLAZA  
COUNCIL CHAMBERS  
SEPTEMBER 23, 2024  
12 NOON

## AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PRIOR MEETING MINUTES

*Action Item*

RECESS OCOG

*Action Item*

TRANSPORTATION POLICY COMMITTEE

A. MTS REVISED FINANCIAL PLAN (TIP AMENDMENT) – ADOPT

*Action Item*

RECONVENE OCOG

*Action Item*

RATIFY ACTIONS OF TRANSPORTATION COMMITTEE

*Action Item*

BUDGET TO ACTUAL REPORT

*Action Item*

NELA DZD SAFETY REPORT

*Mrs. Susan Gentry*

ADJOURNMENT

*\*HOMELAND SECURITY AND EMERGENCY PREPAREDNESS REPORT\**

**MONROE TRANSIT PROJECTED FINANCIAL PLAN FOR FY 2024 - FY 2028**

Section 5307-Capital 80/20	Fed FY 24	Fed FY 25	Fed FY 26	Fed FY 27	Fed FY 28
<b>Project Description</b>					
Bus Rolling Stock		20,000.00		50,000.00	
Bus Stations Stops & Terminals	350,000.00		60,000.00		
Mobile Fare Collection System	400,000.00				
Support Vehicle			70,000.00		
Metropolitan Planning	600,000.00	64,000.00	104,000.00	40,000.00	
Bus Support Equip/Facilities	750,000.00	80,000.00	130,000.00	50,000.00	
<b>Federal Share</b>	150,000.00	16,000.00	26,000.00	10,000.00	0.00
<b>TOTAL PROJECT</b>					
City/Local Share					
<b>Section 5307-Operating 50/50</b>					
Federal	1,242,646.00	1,678,646.00	1,638,646.00	1,602,646.00	1,642,646.00
City/Local Share	1,242,646.00	1,678,646.00	1,638,646.00	1,602,646.00	1,642,646.00
<b>Total</b>	<b>2,485,292.00</b>	<b>3,357,292.00</b>	<b>3,277,292.00</b>	<b>3,205,292.00</b>	<b>3,285,292.00</b>
<b>Section 5307-Preventative Maintenance 80/20</b>					
Federal	400,000.00	500,000.00	500,000.00	600,000.00	600,000.00
City/Local Share	100,000.00	125,000.00	125,000.00	150,000.00	150,000.00
<b>Total</b>	<b>500,000.00</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>750,000.00</b>	<b>750,000.00</b>
<b>Section 5307-TOTALS</b>					
Federal Share	2,242,646.00	2,242,646.00	2,242,646.00	2,242,646.00	2,242,646.00
Local Share	1,492,646.00	1,819,646.00	1,789,646.00	1,762,646.00	1,792,646.00
<b>Total Eligible Project</b>	<b>3,735,292.00</b>	<b>4,062,292.00</b>	<b>4,032,292.00</b>	<b>4,005,292.00</b>	<b>4,035,292.00</b>
<b>Section 5339 Capital</b>					
<b>Project Description</b>					
Bus Rolling Stock - Electric Bus		0.00	0.00	0.00	
Bus Technology upgrades		250,000.00	250,000.00		
Transit Center Construction		0.00	0.00	0.00	
Electric Charging Station		0.00	0.00	0.00	
Cutaway Bus Procurement		0.00	0.00	0.00	
<b>Totals</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>
Federal	200,000.00	200,000.00	200,000.00	0.00	0.00
City	37,500.00	37,500.00	50,000.00	0.00	0.00

Project Description	Implementing Agency	Federal FY	Funding Statute	Non-Federal Amount	Federal Amount	Obligation Year
Bus Fare Collection System	1513 - City of Monroe	FY 24	5307	\$70,000	\$280,000	2024
Metropolitan Planning - Route Planning for Potential Microtransit Study & Fixed Route Service Revision	1513 - City of Monroe	FY 25	5307	\$80,000	\$320,000	2024
Bus Stations Stops & Terminals - Bus Stop Covered Shelter Purchase	1513 - City of Monroe	FY 25	5307	\$4,000	\$16,000	2026
Support Vehicle Purchase - Replacement of Admin Staff Cars	1513 - City of Monroe	FY 26	5307	\$12,000	\$48,000	2026
Support Vehicle Purchase - Replacement of Admin Staff Cars	1513 - City of Monroe	FY 26	5307	\$12,000	\$48,000	2026
Bus Support Equip/Facilities - Floor Scrubber Replacement	1513 - City of Monroe	FY 26	5307	\$14,000	\$56,000	2026
Bus Stations Stops & Terminals - Bus Stop Covered Shelter Purchase	1513 - City of Monroe	FY 27	5307	\$10,000	\$40,000	2027
Transit Center Construction - Place Holder for Ongoing Project Based on Available Funding	1513 - City of Monroe	FY 24	5339	\$50,000	\$200,000	2024
Transit Center Construction - Place Holder for Ongoing Project Based on Available Funding	1513 - City of Monroe	FY 25	5339	\$50,000	\$200,000	2025
Transit Center Construction - Place Holder for Ongoing Project Based on Available Funding	1513 - City of Monroe	FY 26	5339	\$50,000	\$200,000	2026

## Budget to Actual September 23, 2024

	<u>Contract Budget</u>	<u>Y-T-D Budget</u>		<u>August 2024</u>	<u>Y-T-D</u>		<u>July 2024</u>	<u>Prior Year</u>
Local	35,613	5,936	16.67%	-	-	0.00%	-	35,613
FTA	83,326	13,888	16.67%	6,425	12,386	14.86%	5,961	57,437
Human Svcs	15,000	2,500	16.67%	165	483	3.22%	318	12,018
FHWA	385,598	64,266	16.67%	37,603	70,903	18.39%	33,300	369,429
Safety	<u>1,373,022</u>	<u>183,070</u>	13.33%	<u>25,646</u>	<u>51,699</u>	3.77%	<u>26,053</u>	<u>196,827</u>
<b>TOTAL</b>	<b>1,892,559</b>	<b>269,659</b>	<b>18.89%</b>	<b>69,839</b>	<b>135,471</b>	<b>7.16%</b>	<b>65,632</b>	<b>671,324</b>

<b>SS4A</b>	<b>July 2024</b>		
	<u>Budget</u>	<u>Actual</u>	<u>%</u>
	399,600	234,709	58.74%
Contracted	350,000	231,535	66.15%
North Delta	49,600	3,174	6.40%

Safety is a 5 year contract.

The new safety contract started February 1, 2024.

					<u>Total Contract YTD</u>	<u>Contract End Date</u>
1	Budgeted amounts remaining on contract per month:					
	Local	35,613	10	3,561.30		
	Safety	1,235,534	54	22,880.26	137,488	1/3/2029
	FTA	70,940	10	7,094.00		
	Human Svcs	14,517	10	1,451.70		
	FHWA	<u>314,695</u>	10	<u>31,469.50</u>		
		1,671,299		66,456.76		

# Louisiana SHSP: Crash Dashboard\*

2024

**Total Fatal Crashes** 42

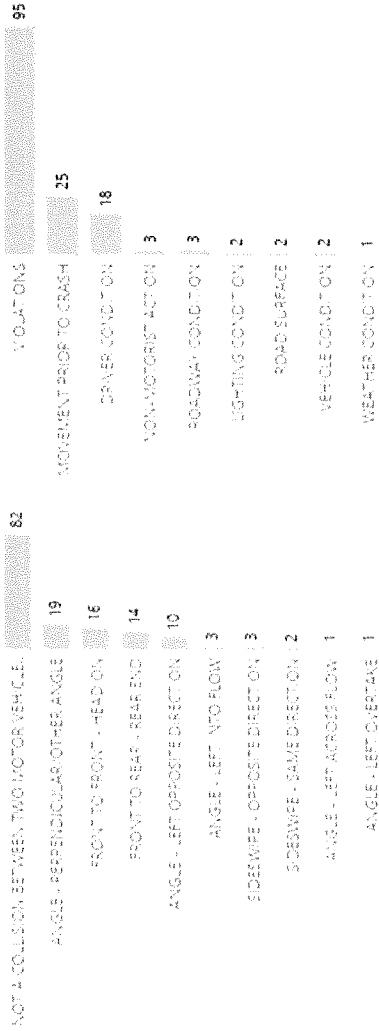
**Total Suspected Serious Inj. Crashes** 109

Select a View  
Crash Characteristics

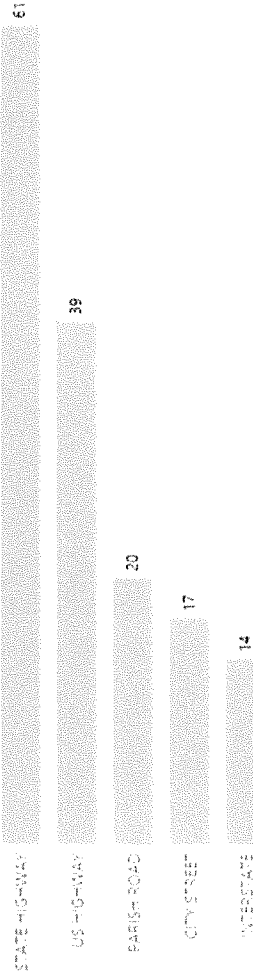
Mouse over the years displayed above to display year-to-year changes in fatalities and suspected serious injuries. To show results for a single year, click on a single year above to highlight it. To show results for multiple years, CTRL-click on multiple years above to highlight them.

\*This dashboard displays information about fatal and severe crashes in Louisiana.

## Manner of Collision



## Roadway Classification



Crash Count 1 68

## Filters

**Safety Coalition**  
Northeast Louisiana Highway Safety Partnership

**Crash Severity**  
(All)

**Crash Category**  
(All) 2,11660  
FATAL 13

**Older Driver**  
(All)

**Young Driver**  
(All)

**Year Range**  
(All)

Manual Year Selection Instructions

Reset Filters

Table Views

Data updated 9/23/2024  
6:02:52 AM



### CONFIDENTIAL INFORMATION

This web site is exempt from discovery or admission under 23 U.S.C. 407. Contact the LADOTD Traffic Safety Office before releasing any information.

DATE: **September 23, 2024**

ROLL CALL

MEMBERS	PHONE #	EMAIL	PRESENT	ABSENT
• Mayor Friday Ellis	318-329-2227	friday.ellis@ci.monroe.la.us		✓
✓ Mayor Staci Mitchell	318-396-2600	smitchell@westmonroe.la.gov	✓	
✓ Mr. Thom Hamilton	318-235-5998	thomhamiltonemail@gmail.com	✓	
✓ Mr. Rodney McFarland	318-512-0421	rodney.mcfarland@ci.monroe.la.us	✓	
✓ Mrs. Toni Bacon	318-331-3188	toni.bacon@oppj.org	✓	
✓ Mr. Shane Smiley	318-267-8659	ssmiley@oppj.org	✓	

**OUACHITA COUNCIL OF GOVERNMENTS MEETING  
MONROE CITY COUNCIL CHAMBERS  
SEPTEMBER 23, 2024  
12 NOON**

**PLEASE SIGN IN:  
(Print Please)**

NAME	AGENCY REPRESENTING
Susan Gentry	NELAHSP/D&DNE
Marc Keenan	City of Monroe - Transit
Justin Nowlin	AASI
Jay Mitchell	OPDA
Todd Maxwell	ESF-6 DCEG
Jackie Hardy	JDS Consulting



**AFFIDAVIT OF PUBLICATION**

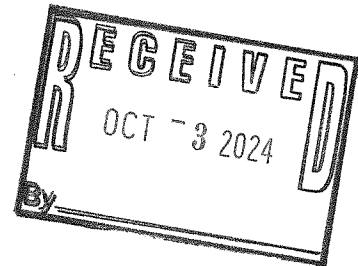
Ouachita Council Of Government  
3000 Kilpatrick BLVD  
Monroe LA 71201-5166

STATE OF WISCONSIN, COUNTY OF BROWN

The News Star, a daily newspaper published in the city of Monroe, in the Parish of Ouachita, State of Louisiana, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

09/13/2024

and that the fees charged are legal.  
Sworn to and subscribed before on 09/13/2024



Amy Kohott  
Legal Clerk

Nicole Jacobs  
Notary, State of WI, County of Brown

8-21-26

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NICOLE JACOBS  
Notary Public  
State of Wisconsin

# OCOOG Public Hearing

The regular meeting of the Ouachita Council of Governments is scheduled for Monday, September 23, 2024, at noon in the Monroe Government Plaza Council Chambers. A public hearing will be held at 11:30 a.m. to hear comments from the public regarding the MTS Revised Financial Plan.

September 13 2024

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