

Ouachita Council of Governments  
Regular Meeting Minutes  
June 23, 2025

|                  |   |   |
|------------------|---|---|
| Members Present: | Mayor Staci Mitchell<br>City of West Monroe | Ben Westerburg<br>City of West Monroe     |
|                  | Shane Smiley<br>Ouachita Parish Police Jury | Toni Bacon<br>Ouachita Parish Police Jury |
| Staff Present:   | Doug Mitchell<br>Executive Director         | Shelby Rybicki<br>Planner II              |
|                  | Jeff Maxwell<br>CPA                         |   |

A public hearing was held June 23, 2025, at the Council Chambers of the Monroe Government Plaza at 11:30 a.m. to hear comments from the public regarding the ***UPWP and its supporting documents, Amended FY 25 OCOG Budget***, and the ***FY 26 OCOG Budget*** introduced at the previous May 19, 2025, OCOG meeting. There were no comments.

The Ouachita Council of Governments meeting was called to order by Staci Mitchell. The meeting was held in the Council Chambers of the Monroe Government Plaza.

A roll call certified a quorum was present.

A motion was made by Ben Westerburg and seconded by Shane Smiley to approve the May 19, 2025, meeting minutes. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Toni Bacon to recess OCOG and enter into the Transportation Policy Committee. Motion carried unanimously.

**Transportation Policy Committee**

A motion was made by Shane Smiley and seconded by Toni Bacon to approve the ***Unified Planning Work Program (UPWP) and its supporting documents*** for adoption. Motion carried unanimously.

A motion was made by Ben Westerburg and seconded by Shane Smiley to approve the ***Draft 2050 Metropolitan Transportation Plan (MTP)*** for advertisement. Motion carried unanimously.

A motion was made by Toni Bacon and seconded by Shane Smiley to adjourn the Transportation Policy Committee and reconvene OCOG. Motion carried unanimously.

A motion was made by Ben Westerburg and seconded by Shane Smiley to ratify the actions of the Transportation Policy Committee. Motion carried unanimously.

A motion was made by Ben Westerburg and seconded by Toni Bacon to approve the Amended FY 2025 OCOG Budget and the FY 2026 OCOG Budget for adoption as presented by Jeff Maxwell. Motion carried unanimously.

A motion was made by Shane Smiley and seconded by Toni Bacon to accept the Budget to Actual Report as presented by Jeff Maxwell. Motion carried unanimously.

**Ambulance Advisory Board**

Elmer Noah presented the Ambulance Advisory Board Report. The last Board meeting was held Tuesday, June 17, 2025, to discuss possible modifications to the current ambulance ordinances. The Board hopes to have a RFP ready for advertising this winter. The next Board meeting will be held Thursday, July 24, 2025.

**Long Term Recovery Board**

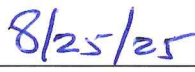
No report.

**Northeast Delta Human Services Board**

No report.

There being no other business, a motion was made by Shane Smiley and seconded by Toni Bacon to adjourn. Motion carried unanimously.

  
\_\_\_\_\_  
Doug Mitchell  
Executive Director, OCOG

  
\_\_\_\_\_  
Date



# OUACHITA COUNCIL OF GOVERNMENTS

Monroe

West Monroe

Ouachita Parish

3000 KILPATRICK BLVD • MONROE, LOUISIANA 71201

OUACHITA COUNCIL OF GOVERNMENTS  
MONROE GOVERNMENT PLAZA  
COUNCIL CHAMBERS  
JUNE 23, 2025  
NOON

## **AGENDA**

CALL TO ORDER

ROLL CALL

APPROVAL OF PRIOR MEETING MINUTES

*Action Item*

RECESS OCOG

*Action Item*

TRANSPORTATION POLICY COMMITTEE

A. UNIFIED PLANNING WORK PROGRAM (UPWP) – ADOPT

*Action Item*

1. UPWP SUPPORTING DOCUMENTS

a) UPWP RESOLUTION

b) FY 25-26 OCOG CONTRACT

c) 2026 OCOG AUTHORIZING RESOLUTION

B. DRAFT MTP 2050 – INTRODUCTION

*Action Item*

RECONVENE OCOG

*Action Item*

RATIFY ACTIONS OF TRANSPORTATION COMMITTEE

*Action Item*

AMENDED FY 25 OCOG BUDGET – ADOPT

*Action Item*

FY 26 OCOG BUDGET – ADOPT

*Action Item*

BUDGET TO ACTUAL REPORT

*Action Item*

AMBULANCE SERVICE ADVISORY BOARD REPORT

*Mr. Elmer Noah*

ADJOURNMENT

**OUACHITA COUNCIL OF GOVERNMENTS**  
**MONROE, LOUISIANA**

**GENERAL FUND**  
**BUDGETARY COMPARISON SCHEDULE**

**AMENDED BUDGET FOR THE YEAR ENDED JUNE 30, 2025**

**ORIGINAL BUDGET FOR THE YEAR ENDED JUNE 30, 2026**

|  | June 30, 2025     |                   | June 30, 2026     |
|--|-------------------|-------------------|-------------------|
|  | Budgeted Amounts  |                   |                   |
|  | Original          | Final             | Original          |
| Budgetary Fund Balance, Beginning      | \$ 171,775        | \$ 228,933        | \$ 186,033        |
| Resources (inflows)                    |                   |                   |                   |
| Intergovernmental Revenues             |                   |                   |                   |
| Federal Sources                        |                   |                   |                   |
| Federal Highway Administration         | 294,090           | 222,800           | 223,000           |
| Regional Strategic Highway Safety Plan | 248,150           | 149,000           | 149,000           |
| Federal Transit Authority              | 83,326            | 47,200            | 47,200            |
| Federal Transit Authority - Hum Svcs   | 15,000            | 8,500             | 8,500             |
| Federal Highway Administration - SS4A  | 122,180           | 52,455            | -                 |
| Louisiana Department of Transportation | -                 | 386,100           | 63,900            |
| Local Sources                          |                   |                   |                   |
| City of Monroe                         | 101,645           | 88,583            | 88,600            |
| City of West Monroe                    | 25,178            | 21,826            | 21,800            |
| Ouachita Parish Police Jury            | 58,943            | 41,537            | 41,550            |
| Other Revenues                         |                   |                   |                   |
| Contributions-in-kind                  | 14,000            | 14,000            | 14,000            |
| Other Income                           | 35,000            | 35,000            | 35,000            |
| Total Revenues (Inflows)               | <u>997,512</u>    | <u>1,067,001</u>  | <u>692,550</u>    |
| Amounts available for appropriations   | 1,169,287         | 1,295,934         | 878,583           |
| Charges to appropriations (outflows)   |                   |                   |                   |
| Current                                |                   |                   |                   |
| General and Administrative             | 50,000            | 50,000            | 50,000            |
| Health and Welfare                     | 20,000            | 24,640            | 24,750            |
| Public Works                           | <u>912,180</u>    | <u>1,035,261</u>  | <u>617,800</u>    |
| Total Charges to Appropriations        | <u>982,180</u>    | <u>1,109,901</u>  | <u>692,550</u>    |
| Budgetary Fund Balance, Ending         | <u>\$ 187,107</u> | <u>\$ 186,033</u> | <u>\$ 186,033</u> |

## Budget to Actual

June 23, 2025

|            | <u>Contract<br/>Budget</u> | <u>Y-T-D<br/>Budget</u> |        | <u>May<br/>2025</u> | <u>Y-T-D</u>   |        | <u>April<br/>2025</u> | <u>Prior<br/>Year</u> |
|------------|----------------------------|-------------------------|--------|---------------------|----------------|--------|-----------------------|-----------------------|
| Local      | 35,613                     | 32,645                  | 91.67% | -                   | 26,710         | 75.00% | -                     | 35,613                |
| FTA        | 83,326                     | 76,382                  | 91.67% | 4,305               | 53,570         | 64.29% | 3,626                 | 57,437                |
| Human Svcs | 15,000                     | 13,750                  | 91.67% | 317                 | 7,354          | 49.03% | 735                   | 12,018                |
| FHWA       | 385,598                    | 353,465                 | 91.67% | 36,054              | 329,402        | 85.43% | 32,062                | 369,429               |
| Safety     | <u>1,373,022</u>           | <u>366,139</u>          | 26.67% | <u>14,088</u>       | <u>154,918</u> | 11.28% | <u>16,717</u>         | <u>196,827</u>        |
| TOTAL      | 1,892,559                  | 842,381                 | 59.00% | 54,764              | 571,954        | 30.22% | 53,140                | 671,324               |

Safety is a 5 year contract.

The new safety contract started February 1, 2024.

1 Budgeted amounts remaining on contract per month:

|            |               |          |                  |
|------------|---------------|----------|------------------|
| Local      | 8,903         | 1        | 8,903.00         |
| Safety     | 1,090,549     | 44       | 24,785.20        |
| FTA        | 29,756        | 1        | 29,756.00        |
| Human Svcs | 7,646         | 1        | 7,646.00         |
| FHWA       | <u>56,196</u> | <u>1</u> | <u>56,196.00</u> |
|            | 1,193,050     |          | 127,286.20       |

| <u>Safety</u>                       |                                  |
|-------------------------------------|----------------------------------|
| <u>Total<br/>Contract<br/>Spent</u> | <u>Contract<br/>End<br/>Date</u> |
| 282,473                             | 1/3/2029                         |

| OCOG       | <u>Budget</u> | <u>Y-T-D</u> |        |          |
|------------|---------------|--------------|--------|----------|
| MTP Update | \$ 500,000    | \$ 438,900   | 87.78% | May 2025 |

DATE: **June 23, 2025**

ROLL CALL

| MEMBERS                | PHONE #      | EMAIL                            | PRESENT | ABSENT |
|------------------------|--------------|----------------------------------|---------|--------|
| · Mayor Friday Ellis   | 318-329-2227 | friday.ellis@ci.monroe.la.us     |         | ✓      |
| ✓ Mayor Staci Mitchell | 318-396-2600 | smitchell@westmonroe.la.gov      | ✓       |        |
| ✓ Mr. Ben Westerburg   | 318-366-4488 | bwesterburg@westmonroe.la.gov    | ✓       |        |
| ✗ Mr. Rodney McFarland | 318-512-0421 | rodney.mcfarland@ci.monroe.la.us |         | ✓      |
| ✓ Mrs. Toni Bacon      | 318-331-3188 | toni.bacon@oppj.org              | ✓       |        |
| · Mr. Shane Smiley     | 318-267-8659 | ssmiley@oppj.org                 | ✓       |        |

**June 23, 2025**  
**12 NOON**

(Print Please)

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**AFFIDAVIT OF PUBLICATION**

Ouachita Council Of Government  
3000 Kilpatrick BLVD  
Monroe LA 71201-5166

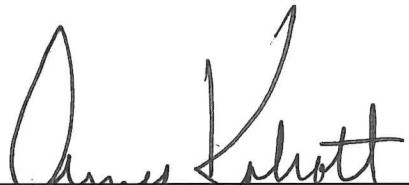


STATE OF WISCONSIN, COUNTY OF BROWN

The News Star, a daily newspaper published in the city of Monroe,  
in the Parish of Ouachita, State of Louisiana, and personal  
knowledge of the facts herein state and that the notice hereto  
annexed was Published in said newspapers in the issue:

05/23/2025

and that the fees charged are legal.  
Sworn to and subscribed before on 05/23/2025

  
\_\_\_\_\_  
Legal Clerk

  
\_\_\_\_\_  
Notary, State of WI, County of Brown

8-21-26

My commission expires

|                   |             |              |
|-------------------|-------------|--------------|
| Publication Cost: | \$40.54     |              |
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NICOLE JACOBS  
Notary Public  
State of Wisconsin



# Draft UPWP Revision

Notice is hereby given that a public hearing will be held Monday, June 23, 2025, at 11:30 a.m. in the Monroe Government Plaza Council Chambers to hear comments on Unified Planning Work Program (UPWP) Revision: FTA 5307 Funding. This revision can be viewed at <https://northdelta.org/plans-policies/>  
May 23 2025  
LLOU0302278

**AFFIDAVIT OF PUBLICATION**

Ouachita Council Of Government  
3000 Kilpatrick BLVD  
Monroe LA 71201-5166

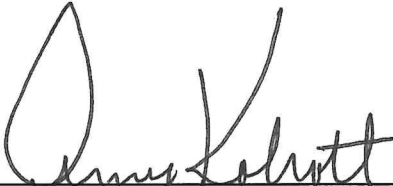

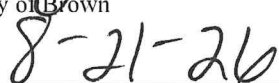


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\_\_\_\_\_  
Legal Clerk  
  
\_\_\_\_\_  
Notary, State of WI, County of Brown  
  
\_\_\_\_\_

My commission expires

|                   |             |              |
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NICOLE JACOBS  
Notary Public  
State of Wisconsin

# OCOOG Public Hearing Notice

The regular meeting of the Ouachita Council of Governments is scheduled for Monday, June 23, 2025, at noon in the Monroe Government Plaza Council Chambers. A public hearing will be held at 11:30 a.m. to hear comments from the public regarding the Draft Unified Planning Work Program and its supporting documents, Amended FY 25 OCOOG Budget, and Draft FY 26 OCOOG Budget.

June 12 2025

LLOU0313791